



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		DR. S. RADHAKRISHNAN TEACHERS' TRAINING COLLEGE
Name of the head of the Institution		Dr. Sunita Gupta
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		06553291056
Mobile no.		8887594380
Registered Email		srkttc.ramgarh@gmail.com
Alternate Email		iqac.srkttc@gmail.com
Address		Sukrigarha, Lari, Ramgarh,
City/Town		Ramgarh
State/UT		Jharkhand
Pincode		825101

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		Mr. Rajendra Prasad Yadav			
Phone no/Alternate Phone no.		06553291056			
Mobile no.		8709518586			
Registered Email		srkttc.ramgarh@gmail.com			
Alternate Email		iqac.srkttc@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://www.srkttc.in">http://www.srkttc.in</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="http://www.srkttc.in">http://www.srkttc.in</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.55	2017	30-Oct-2017	29-Oct-2022
<b>6. Date of Establishment of IQAC</b>			10-Jul-2016		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Sarhul celebration for worshipping nature is done in college with the		04-Jun-2019 1		55	

students for protecting nature		
Water protection awareness programme for students for water protection	12-Jul-2019 1	70
An interactive seminar was held for students & faculty members on increasing population that how increasing population has become a problem	30-Jul-2019 1	25
International yoga day is celebrated for keeping mind & body fit	21-Jun-2019 1	75
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

The colleges IQAC was established on 18 July 2016. Competency based /performance based education is the goal of our institution. It is a new approach to teaching, having as its core, the ideas of accountability and competencies. The

accomplishment of the learning objective can be observed and measured in the form of specified learner behaviours. The IQAC is constituted in the college with a view to sustain quality of teacher education programme through co operative efforts, involvement, and effective implementation of the programmes with the help of all the stakeholders. The Internal Quality Assurance Cell (IQAC), of Dr. S. Radhakrishnan Teachers Training College, Sukarigarha, Lari, Ramgarh is committed for the multidimensional development with respect to quality of teacher education program.

All the staff are encouraged to attend seminars, workshops, conferences etc. so faculty attended state level, national level workshops, conferences and seminars during this academic year.

Students are also encouraged to undertake student study projects.

All the departments are encouraged to conduct seminars, workshops, conferences etc. So Two national seminars are conducted during this academic year

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To maintain quality, benchmarks/parameters for the various academic and administrative activities of the institution are developed	Achieve the objects
To disseminate information on various quality parameters of education. • For continuous monitoring and comprehensive evaluation to maintain quality of the teacher education programme.	Processed
A multi-dimensional mechanism operates in the college to evaluate the realization of the stated goals and objectives:	Processed
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
College Management committee	26-Jul-2020

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2020
Date of Submission	28-Jul-2020
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Improve an organizations operational efficiency, add value to existing products, engender innovation and new product development, and help managers make better decisions. Institution is able to identify their strengths and weaknesses due to the presence of revenue reports, employee performance records etc. Identifying these aspects can help a Institution improve its academic processes, operations and Performance.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution adheres to the curriculum laid down by the affiliating University and prepares a well planned month wise year planner at the beginning of each academic session for all the subjects in the under graduate courses. These planners are distributed to all the students at the beginning of each academic session. For the Post Graduate departments there is Board of Studies who designs the curriculum. The panel comprises of some senior in-house faculties along with some eminent academicians in the relevant area. Year planners are also prepared in this case after the framing of the syllabus and are distributed to all the students at the beginning of each academic session.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	UG	28/07/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	100

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Teacher Education	100
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### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
All the feedbacks obtained from the various stakeholders are analysed by the IQAC of the college and the outcome is communicated to the College Management. The outcome is henceforth considered in framing as well as restructuring policies pertaining to quality enhancement and sustenance measures of the Institution.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	UG	100	100	100
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	100	0	16	0	0

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
0	1	26	1	2	1
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The student mentoring system made by the college in which every 10 student has a mentor, who take all the information and redress the grievances with the help of grievance redress cell also mentor take initiative for there academic an curricular activities.100

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
100	16	1:6

### 2.4 – Teacher Profile and Quality

#### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	16	0	0	2

#### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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### 2.5 – Evaluation Process and Reforms

#### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination

BEd	TC-404	2020	Nil	Nil
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

For continuous Internal Evaluation (CIE) process institution follows internal examination, Viva, peer to peer examination process.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution follows the prescribed syllabus of the affiliating university. The academic calendar is published in the college at the beginning of each academic session with all the detailed of the examination pattern and schedule month wise as directed by the affiliating university

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.srkttc.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
TC-404	BEd	Education	100	100	100
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.srkttc.in>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on EVM and V.P.P.A.T	B.Ed	06/03/2019
Seminar on Increasing population	B.Ed	13/07/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
KHO-KHO	Nil	Jharkhand Government	22/10/2019	Nil
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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
01	Placement cell	College management committee	Placement	Placement	27/02/2019
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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No	0

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
<b>No Data Entered/Not Applicable !!!</b>			
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#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
<b>No Data Entered/Not Applicable !!!</b>	
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#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
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#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	2	6	14
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### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Voter awareness Program	State government agency	8	80
International womens day	Jan Akanksha Society	12	70
International Yoga day	Jan Akanksha Society	10	120
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
International womens day	Jan Akanksha Society	shown a movie of Neel Bate Sannata on womens struggle.	12	70
Local	Jan Akanksha Society	Water Conservation Campaign	10	60
Local	Jan Akanksha Society	Seminar on Increasing population	8	45
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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No	No	No	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Institutional	Teaching Practice	Government School	02/10/2019	03/02/2020	100
Institutional	Observation	Government School	11/06/2019	14/07/2019	100

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No	Nil	No	0

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#### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

##### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1500000	1435026

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing

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##### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Library Synch	Fully	-	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	6206	416020	107	10914	6313
Reference Books	1892	108756	0	0	1892	108756
e-Books	0	0	0	0	0	0
Journals	91	46871	9	6300	100	53171
e-Journals	0	0	0	0	0	0
Digital Database	1	0	0	0	1	0
CD & Video	6	1800	0	0	6	1800
Library Automation	1	94400	0	0	1	94400
Weeding (hard & soft)	18	8234	4	1524	22	9758
Others(s pecify)	84	17200	35	1524	119	18724
<a href="#">View File</a>						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
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#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	44	1	1	2	2	1	2	30	0
Added	0	0	0	0	0	0	0	0	0
Total	44	1	1	2	2	1	2	30	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
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No	Nil
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#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
6500000	6499368	1500000	152957

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>In our institution the utilization of physical academic support facilities eg. Library, laboratory, sports, computers and classes are allotted accordingly as A) 25 students can utilize the Laboratory at a time B)50 Students are allowed to seat a classroom. C) Group of 10 Students can use game specific equipment at a time. D) 25 Students can operate computer in the I.C.T lab at a time. E) 80 students teachers can serve Library at a time. F) In conference hall at a time 40 students/teachers/guest can serve the meeting at a time. G) In Seminar/Multipurpose hall 300 hundred students/teachers/guests can serve the programe at a time. Each physical support facility is revived every year adding new amenities. The support In-charge is responsible for monitoring the above and give information to all level of management.</p>
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### CRITERION V – STUDENT SUPPORT AND PROGRESSION

#### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	00	0	0
Financial Support from Other Sources			
a) National	Post matric	164	2432000
b) International	00	0	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Language Week	14/09/2019	120	College itself
Yoga Practice	21/06/2019	80	College itself
Remedial Coaching regarding Course syllabus	08/10/2019	30	College itself
Personal Counselling	22/10/2019	15	College itself
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Counselling Mock interview Test	62	145	17	10
2020	Career Counselling Mock interview Test	70	43	15	15
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
9	8	3

**5.2 – Student Progression**

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
1.Lila Janki Public School, 2. Mont Everest Public School, 3. Apex Public School, 4. Oxford Public School, 5. D.A.V Barlanga, 6. Sharda Shishu Vidya Mandir, 7. Viklang Vidyalai	43	15	Nil	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
Nill	30	UG	B.Ed	IGONU, NON, RU, VBU Hzb, Nalanda Open University	PG
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
SLET	0
GATE	0
GMAT	0
CAT	0
GRE	0
TOFEL	0
Civil Services	0
Any Other	27
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Volleyball competition	College level	24
Celebration of Independence and Republic day	College level	145
Celebration of Gandhi and Non Violence Day	College level	55
Celebration of Teachers Day	College level	135
Christmas Gathering	College level	110
Holi Milan Samaroh	College level	70
Id Milan Samaroh	College level	75
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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No Data Entered/Not Applicable !!!

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The proactive Student Councils of the college separately for the D.El.Ed and B.Ed. sections of the college are elected from among the students of each section. The student members organize several programs held in the college, they also act as a liaison between the students and the other members of the college. There is an annual students journal where editorial section is composed exclusively of the students. They are also a part of a number of college committees and societies like the Library Advisory Committee, College Magazine Committee, Debate Society etc.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

255

5.4.3 – Alumni contribution during the year (in Rupees) :

33000

5.4.4 – Meetings/activities organized by Alumni Association :

This year two meetings were held for alumni association, first in the date of 20th January 2018 and second was in the in date of 29th Sept 2018. In the first meeting, following suggestion were made 1. The members urged to facilitate hostel in the campus. 2. Social awareness about Swachhata. 3. Career counselling after B.Ed. training. In the second meeting, following suggestion were made: 1. Reconstitution of Alumni association this year. 2. Add new books of good publication. 3. Invitation of expert faculty during the session. 4. Teaching material should be available in the website.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institution has three layers of management system to decentralized power of decision making. All are the part of MIS. The action take report made by IQAC collaborately implemented by all level of managements

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Teaching and Learning
Examination and Evaluation	The Coordinators of the various examinations monitor the smooth

	<p>functioning of same. The Principal along with the faculty members coordinate and ensure timely distribution of the answer scripts among the examiners, they also take care for timely tabulation of the marks ensuring prompt and correct declaration of the results.</p>
Research and Development	<p>The institution grants seed money annually for students research projects. The projects are conducted by small groups of students under the guidance of the faculty members and are published in the Institutional Research Magazine: Impact, annually. Various add-on courses and workshops on advanced techniques are also conducted by different departments to ensure promotion of research among the students and faculty. The Central Research Committee of the college monitors and coordinates all research related activities of the institution.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>There is a dedicated team of nonteaching staff members monitoring all the physical infrastructure and ICT facilities in the institution, timely repair and up gradation is executed under their supervision. The departments take care of the laboratory instruments and all necessary repairs or up gradation are done promptly. The Librarians of the two libraries along with their team members</p>
Human Resource Management	<p>The IQAC of the institution organizes various seminars and workshops on life skill.</p>
Industry Interaction / Collaboration	<p>The B.Com. and B.B.A. departments sent their students for internships as a part of their curriculum</p>
Curriculum Development	<p>Curriculum development is the multi-step process of creating and improving a course taught at a College or university. While the exact process will vary from institution to institution, the broad framework includes stages of analysis, building, implementation, and evaluation.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>Planning and Development- The institution has achieved new heights in its academic performance after NAAC peer team visited, Our Institution had</p>

earned the unique distinction of becoming NAAC accredited The road map for the next year includes focus on funding research facilities, strengthening of teaching skills, expansion of student amenities.

Administration

Supervision of academic affairs such as hiring, promotion, tenure, and evaluation (with faculty input where appropriate). Maintenance of official records (typically supervised by OS). Maintenance and audit of financial flows and records. Maintenance and construction of campus buildings (the physical plant). Maintenance of the campus grounds. Safety and security of people and property on the campus Supervision and support of campus computers and network (information technology). Public affairs (including relations with the media, the community, and local, state). Student services such as disability services, career counselling and library staff.

Finance and Accounts

As our institution is self-financing. The finance and account is audited regularly as per the guidelines of affiliating and recognizing bodies. All are transparent.

Student Admission and Support

Contribution of IQAC in enhancing awareness about Student Support Services. The Student support services are primarily looked after by students Council. Introduction of student centric welfare schemes, addressing various requirements of students and providing necessary support system for student related issues are managed by Student Council. The IQAC has a very limited role to play in these activities.

Examination

Reforming examinations to ensure reliability, validity and objectivity with transparency has been on the top agenda our college for last 7 years. The college has committee on Examination Reforms which meets periodically to review the examination system in its minutes details. Here are the focuses of our examination reform: To ensure that all the stakeholders are aware of the evaluation processes. After completion of the each internal semester examination, one months time will be given for declaration of results. To avail more transparency in

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
<b>No file uploaded.</b>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	The First table Assistance	The First table Assistance	08/01/2019	09/01/2019	22	10
2019	The Second table Assistance	The Second table Assistance	29/11/2019	30/11/2019	20	10
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No	0	Nil	Nil	0
<b>No file uploaded.</b>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
29	29	11	11

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Yes	Yes	Yes

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Our institution has established a schedule to conduct internal and external

financial auditing system regularly from 2012 to present, as the provision of remarked by affiliating and recognising bodies, which makes it transparency in the facilitation of academic and administrative process.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
No	0	No
No file uploaded.		

6.4.3 – Total corpus fund generated

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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	No	No	No	No

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<p>Our college has established an independent Cell, called Alumni and Parent Teachers Meeting cell .the Cell looks the grievances and suggestions of the Alumni and Parents, here are the activities and support of the Suggestion for start M.Ed. Course in the college. Better transportation facility for trainee Students. Support to inform other parents to enroll their children in the teacher training College.</p>
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6.5.3 – Development programmes for support staff (at least three)

<p>These are the steps taken for support of development of staff a) Computer Training programme. b) LAN Based working training Programme c) A schedule training arranged by college for enhancement of their qualities.</p>
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

<p>(1) Update record details to AISHE (II) Enrich the Alumni and other Cells (III) Proceed to RUSA for Fund</p>
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Workshop on Mental Health and Well being	27/03/2019	22/04/2019	23/04/2019	48

	Thermometer to Thermostat				
2019	Stress and depression management	27/05/2019	17/06/2019	17/06/2019	30
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
<b>No Data Entered/Not Applicable !!!</b>				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The College has educate facility of power system in the power generation college adapted rechargeable battery facilities in whole also college has taken initiative to installation and at solar Panel in the entire building in feature. So college has major concern about environment and its protection through alternate energy sources

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Provision for lift	No	0
Ramp/Rails	Yes	1
Braille Software/facilities	No	0
Rest Rooms	Yes	2
Scribes for examination	Yes	2
Special skill development for differently abled students	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	24/04/2019	01	Prabhat pheri for Voter	Voting Essentiality	70

					awareness		
2019	1	1	27/03/2019	01	Workshop on Use of EVM and V.V.P.A.T	Voting Essentiality	75
2020	1	1	28/01/2020	01	Workshop on Panchayati Raj	Panchayati Raj	80
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Human Values and Professional Ethics	Nil	Our Institution taken initiative to develop the hand book for. Code at conduct regarding Human Values and Professional Ethics. for Various stakeholders in SRKTTC

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Swachh Bharat Abhiyan	10/08/2019	10/08/2019	140
Observance of Independence	15/08/2019	15/08/2019	120
Observance of 150th Birth Anniversary of Mahatma Gandhi	02/10/2019	02/10/2019	80
National Unity Day	31/10/2019	31/10/2019	55
International Volunteers Day	05/12/2019	05/12/2019	110
Republic Day Parade	26/01/2019	26/01/2019	50
Observance of 150th Birth Anniversary Year of the Father of the Nation, Mahatma Gandhi.	12/03/2020	Nil	40
International Day against Drug Abuse and Illicit Trafficking	26/06/2020	Nil	35
World Environment Day Backyard	05/06/2020	Nil	25

[View File](#)

### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The University has identified priority areas for making the campuses eco-friendly

- 1) Energy Conservation All the compact LED lamps and bulk LED mercury and (250 watt 125 watt) street lights have been changed to energy efficient Light Emitting Diodes (LEDs) bulbs and tube sets (40 watts) in the campuses in the campuses The faculty members, administrative staff and students are sensitized to use electric power judiciously. Provisions of master switch to all the classrooms to enable to switch off all fans/lights at the of class work have been made in the College.
- 2) Use of Renewable Energy Major initiative has already been taken by the College for installing solar energy.
- 3) Rainwater Harvesting Rain water harvesting systems are in operation in most of the buildings of the college. Both roof water and storm waters are harvested for various uses and recharging the groundwater. Four water harvesting tanks are in operation in campus only. The stored rain water is being used extensively in irrigating Horticultural Research Garden and plantation in the Campus and for recharging the aquifers/ ground water.
- 4) Clean and Green Campus The campuses are located amidst serene natural environment and all members of teaching and non-teaching staff along with students are dedicated towards maintaing its greenery and cleanliness. The campuses are covered with a mix of old and young trees, ornamental shrubs and herbs. All roadside trees are properly marked with common and botanical names. Planting of trees is a regular feature college and every year sites are identified for plantation. Further, the college selects sites every year so as to make the entire campus green. Priority is given to the fast growing indigenous varieties for plantation that suits the natural landscape and ensuring carbon neutrality. Burning of fallen leaves is strictly prohibited instead recycling of organic matter (Plant leaves etc.) is done through decomposition pits, to be use as manure later. Pavement for walkers is constructed in the college campus

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**Mentoring Systems Objective:** The objective of Mentoring is: To achieve the vision of the institution viz., to develop into a truly Global citizen. To provide a continuous learning process for both the mentor and the mentee. To establish the mentor as a role model and to support the mentee for personal and academic development. To establish a vibrant relationship between the teachers and the students that will ensure responsibility of academics discipline

**Procedures to be followed.** Mentoring session is conducted every Saturday on a regular basis? The session is compulsory for every students to attend without fail. Mentors are assigned some students for the whole duration of a semester each .i.e. six months. The mentoring parameters are based on four aspects i.e. academic, attendance, career and general. The mentors are provided with details of mentees performances in terms of academic (weekly test, class test, mid-term and end-semester exam) and attendance records. The mentor also keeps track of the mentees personal development such as co-curricular activities, discipline and career related issues. All Faculty members of Nehru College of Management play the role of a mentor with the motto of guiding the students in the direction of career path, emotional and motivational support. Faculty Members help the students in setting goals, developing contacts, identifying resources and exploring hidden talents. The Faculty role as a mentor changes as the needs of the mentee changes. Every year mentoring team is formed and the mentoring process is reviewed in the Faculty Meeting. Every week one hour is allotted for mentoring, where students are hand held by faculty to set goals and achieve it.

Record for each student is maintained by the respective mentor to have a consistent follow-up on students performance on various dimensions. Mentoring is done for the Employment and career guidance to the students. Based on the students feedback, the mentors concerned will incorporate new methodologies in

teaching- learning process as well in Research and Development activities.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://srkttc.in/AQAR/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

It is very much importance in the overall progress and development of the institution. With this view our college has its own mission statement accordingly we always try to function uniquely, innovatively and distinctively from the other institutions. As far as our Mission and Vision is concerned, college always try to implement the distinctiveness in the work. Our college has a large number of students from the surrounding villages. The number of girl students is more in number. Most of the students from rural areas , but they are not poor in talent, knowledge and humility. Our college staff identify their talent and encourage them as per our mission statement, our aim is to bring the girl students into the main stream of higher education. This institution was established on the year 2010. The main aim was to provide an opportunity to the rural students of this area especially the rural girl students to pursue the higher education for their development and progress of the family. In accordance with mission statement HEI gives exposure to the girl students to get an opportunity to participate in every curricular, extracurricular and extension activities very actively The college organises the women empowerment programs for making them confident enough to struggle the battle of life. Various eminent woman personalities are being invited for the guidance on several issues. Special health related Seminars, work shop were organised, Cultural department provides them with an opportunity to participate in various cultural competitions of the university level, state level. The college always consider the dam affected background students as a central input and strength of the institution. Additional Information: Our college provides an opportunity for the rural youth, underprivileged students from villages. Literacy rate is gradually improving in the various villages of Ramgarh.

Provide the weblink of the institution

### 8.Future Plans of Actions for Next Academic Year

The College IQAC has identified the broad objectives which the College should strive to achieve during this period, which are enumerated as under- 1. To be able to enhance the Brand Equity of the College, which it has created for itself, in its Local Jurisdiction between 2. To achieve the Title College with Potential for Excellence which is granted as per the norms laid down by UGC 3. To create an enabling environment for holistic development of Students, Faculty and Support Staff, 4. To facilitate continuous upgradation and updation of Knowledge Use of Technology, by Faculty and Students 5. To fulfil its Social Obligations, in the manner of providing formal informal education, dissemination of Knowledge, organizing programmes and activities for the benefit of the Community and Other Stakeholders 6. To create awareness and initiate measures for Protecting and Promoting Environment 7. To encourage and facilitate Research Culture, to promote Research by students and Faculty and Consultancy by Faculty 8. To provide additional thrust to promote Sindhi Language This Perspective Plan outlines the various initiatives and focus areas to achieve the aforesaid Objectives. The same are enumerated hereunder 1) INSTITUTION 1.1. To revise the Vision and Mission of the College, where necessary, to align with the aforesaid objectives 1.2. To continuously Innovate, Introduce new courses and remain relevant to the changing

needs of the stakeholders 1.3. To provide thrust to achieve excellence in courses. 1.4. To monitor Quality Assurance and Quality Enhancement activities of the Institution and to obtain ISO Certification 1.5. To Implement suggestions made in the Academic Audit Report . 2) INFRASTRUCTURE 2.1 To Implement Structural Repairs to Building and Electrical Repairs, on the basis of Structural Audit, carried out by the Management 2.2 To Implement the recommendations made by Audit Team which conducted Green Audit Energy Audit, carried out by the Institution 2.3 To provide space for and make available Canteen Facility and Canteen Kiosk, for Students Staff Members 2.4 To create Additional Lecture Rooms by optimally utilizing the available space 2.5 To provide resources required for Use of Technology to provide online course contents, video lectures, etc. to overcome space constraints 3) ADMINISTRATION 3.1 To automate various Office Administration Processes 3.2 To make available all Information online on the College web-site relating to Admission, Examinations, Courses, Rules, Committees, Attendance, Activities, Programmes, Seminars, Workshops, Extension Activities, Others 3.3 Use of Short Messaging Service (SMS), Apps developed and designed for communication with Students, to be extended to students of all courses 3.4 To provide for a doctor on campus for the welfare of staff 3.5 To support various Staff Benefit and Welfare measures. 4) LEARNING RESOURCES 5) LINKAGES 6) FACULTY 7)SOCIAL OBLIGATIONS 8) OTHER INITIATIVES